

Parlin-Ingersoll Public Library

Board of Trustees

Agenda: August 21, 2019

A.) Call to Order: 4 p.m.: Brad O'Brien, President

B.) *July 17, 2019 Minutes

***July 24, 2019 Special Meeting Minutes**

C.) Public Comments

D.) Communications

- Resignation of Sage Zink
- Updates on the Polaris Computer Upgrade
- Updates on the Youth Services Librarian Search
- Updates on Library 125th Anniversary celebration on Sept. 5, 2019
- Receipt of James Elson Trust monies: \$1882.50
- Google 360 Views
- Library arbor vitae trees
- Director activities in July: Canton Area HR Roundtable, Music in the Park for Rotary, Summer Reading Swim Party Event, Charles D. Ingersoll Trust Meeting, Rotary Board Meeting, Rotary Luncheons

E.) Agenda Items

1.) *Consent Agenda for July 2019: Action Item

2.) Updates to Personnel Policy and Drug and Alcohol Free Library Policy: Action Item

3.) Audit FY19 Update: Possible Action Item

4.) Per Capita Grant FY20 Requirements: Discussion and Review

5.) Reminder September 18, 2019 Meeting at 4 p.m. with Phil Lenzini presenting at 5:00 p.m.

F.) Adjournment

Consent Agenda:

- ***Monthly Circulation and Activity Reports**
- ***Monthly Income and Expenditure Statements**
- ***Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)**

*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.

Posted: