

PARLIN-INGERSOLL PUBLIC LIBRARY
Canton, Illinois

Financial Statements
and
Auditor's Report

For The Fiscal Year Ended April 30, 2022

PARLIN-INGERSOLL PUBLIC LIBRARY

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PARLIN-INGERSOLL PUBLIC LIBRARY

FINANCIAL SECTION



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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Parlin-Ingersoll Public Library
Canton, Illinois

Opinion

We have audited the accompanying modified cash basis financial statements of the governmental activities of the Parlin-Ingersoll Public Library (the "Library") as of and for the fiscal year ended April 30, 2022, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities of the Parlin-Ingersoll Public Library as of April 30, 2022, and the respective changes in the modified cash basis financial position thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1E.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Library, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis of Accounting

We draw attention to Note 1E of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1E, and for determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Parlin-Ingersoll Public Library's basic financial statements. The Budgetary Comparison Schedule - General Fund - Modified Cash Basis on page 33 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Supplemental Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Parlin-Ingersoll Public Library's basic financial statements as a whole. The Comparative Statement of Revenues Received and Expenditures Disbursed - Modified Cash Basis is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Comparative Statement of Revenues Received and Expenditures Disbursed - Modified Cash Basis is fairly stated in all material respects in relation to the basic financial statements as a whole.

Management is responsible for the Management's Discussion and Analysis, the Schedule of Investments, the Schedule of Disbursements > \$2,500, and the Schedule of Compensation on pages 7 through 13 and pages 36 through 39. This information does not include the basic financial statements and our auditor's report thereon. Our opinion on the basic financial statements does not cover this information, and we do not express an opinion or provide any assurance thereon. In connection with our audit of the basic financial statements, our responsibility is to read this information and consider whether a material inconsistency exists between this information and the basic financial statements, or this information otherwise appears to be material misstated. If, based upon the work performed, we conclude that an uncorrected material misstatement of this information exists, we are required to describe it in our report.

We also have previously audited, in accordance with auditing standards generally accepted in the United States of America, the modified cash basis financial statements of Parlin-Ingersoll Public Library as of and for the fiscal year ended April 30, 2021, not presented herein, and we expressed an unmodified opinion on those financial statements. That audit was conducted for purposes of forming an opinion on the financial statements as a whole. The 2021 financial information in the Comparative Statement of Revenues Received and Expenditures Disbursed - Modified Cash Basis on page 35 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and related directly to the underlying accounting and other records used to prepare the 2021 financial statements. The information has been subjected to the auditing procedures applied in the audit of the 2021 basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement themselves, and other additional procedures, in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2021 financial information is fairly stated in all material respects in relation to the basic financial statements from which it has been derived.


GINOLI & COMPANY LTD
Certified Public Accountants

Peoria, Illinois
October 25, 2022

PARLIN-INGERSOLL PUBLIC LIBRARY
MANAGEMENT'S DISCUSSION AND ANALYSIS: FY22

Our discussion and analysis of the Parlin-Ingersoll Public Library's financial performance provides an overview of the library's financial activities for the fiscal year ending April 30, 2022. Please review in conjunction with the Library's basic financial statements.

FINANCIAL HIGHLIGHTS AND OVERVIEW OF FINANCIAL STATEMENTS

- **Operations:** In FY22 total library expenditures were under revenue by \$287,501. In FY21 total library expenditures were under exceeded revenue by \$162,578. Revenues are budgeted conservatively.
- **Salary and Benefits:** Our total expenditures for salaries and wages ended more than \$23,665 under budget and the total of payroll taxes, pension and health insurance ended more than \$10,107 under budget. Health insurance coverage for the Director's spouse ended as he went on Medicare. The Library covered 15% of this cost. Also, the calendar year 2022 IMRF rate was lower than anticipated.
- **Utilities, Telephone, and Internet:** The total expenditures for utilities, telephone and internet were \$9,890 under budget. This decrease can be attributed to the library having received eRate funding from the Universal Service Administration Company (USAC).
- **Building and Ground Maintenance:** The total expenditures were under budget by \$11,884. We had less use of electricians, plumbers, HVAC maintenance, less mowing, and no additional pest control treatments in FY22.
- **Insurance:** This line is over budget \$371 due to an increase in Property and Liability insurance. The Pillar (D&O insurance) was billed in FY22. This policy bills every 3 years to reduce costs. Our agent expects cost increases for replacement coverage on the renewal for Property in FY24 due to increases in materials.
- **Office Supplies:** Total office supplies were under budget \$3,772. We used less paper and security tags.
- **Other Expenditures:** Print and non-print materials appear over budget, but this is due to Per Capita Grant monies expended in these areas. Automation appears under budget, but some of the regular networking costs fell under Capital Expenditures due to the purchase of a new domain controller server.
- **Capital Expenditures:** The library budgeted \$75,000 for capital expenditures in FY22. These monies were spent on a replacement domain controller server (\$17,209), completion of the East side entrance ramp, which started in FY21, and replacement of exterior sidewalk bollard lighting (total with architectural fees equaled \$23,523.23). Final total was approximately \$40,732.

- **Ingersoll Income**

Charles D. Ingersoll Trust quarterly disbursements totaled \$690,583. This represents an increase of 6.79% from \$646,694 (FY21). This increase is due to the higher closing value of the trust in 2019, 2020, and 2021. The rolling-three-year valuation average used to calculate trust distributions can help spread out the impact of losses and can give us higher income at times.

- **State Grant**

The library was awarded an Illinois Per Capita Grant for FY21 payable in FY22, administered by the Illinois State Library, in the amount of \$21,688.40. The Library has applied for the FY22 grant, but those awards have not yet been released. For that reason, the library budget for FY23 does not include any Per Capita Grant funds. The income will most likely decrease due to the drop in population from the 2020 Census--14,704 to 13,242 (10%).

- **Property Tax Income**

The library received its first property tax income in over 60 years in FY22. Total property tax monies were \$279,483. The breakdown was as follows:

Corporate:	176,524.62
IMRF:	47,066.73
FICA:	23,533.50
Audit:	5,177.25
Tort:	27,180.99
Total:	279,483.09

- **Other Income**

The library earned \$17,928 in "Miscellaneous Income" in FY22. Overdue fees accounted for \$2,062 in FY22. Replacement charges for lost or damaged materials recovered were \$1,033 in FY22 as compared to \$1,356 (FY21), \$1,662 (FY20) and \$1,582 (FY19). The rest of the revenue was generated primarily from cost-recovery assessments, such as photocopies, computer prints, proctoring fees, book sales, donations, etc. The top income generators in these areas in FY22 were photocopies at \$2,619, computer prints at \$3,895, faxes at \$2,428, and non-resident card fees at \$3,195. Since the City residents were taxed in the summer of 2021, those patrons living outside City limits were assessed a non-resident fee based on the General Mathematical Formula established by the Illinois State Library. In FY22 this fee was \$45 for most households.

OVERVIEW OF ASSETS

- **Changes in Savings and Investments**

The library ended the fiscal year with \$1,017,435.55 (total market value plus accrued income) in accumulated Ingersoll funds held in the library reserves trust account at Mid-America National Bank, compared to \$824,578.91 (FY21), \$989,318.20 (FY20), and \$983,580.70 (FY19). This increase can be attributed to reducing the amount of monthly distributions (now \$47,000) from the Charles D. Ingersoll Trust. It is hoped the savings on these monthly distributions will build up this reserve account in anticipation of a large capital computer upgrade in FY24, minimum wage increases, and a large roof replacement in FY25. We ended with a balance in our MidAmerica National Bank checking account of \$225,180.97.

- **Capital Asset Investment**

The remaining FY22 costs on the East side ramp entrance were \$10,945.43. The cost of the replacement of 8 sidewalk bollard lights with labor was \$10,839. Architectural fees for both those projects totaled \$1,738.80. The cost of domain controller and installation/networking fees was \$17,209. Total capital expenditures were \$40,732.23.

- **Debt**

The Library has no short-term or long-term debt to service.

FY23 Budget Forecast

Income

Our income for FY22 was up at \$1,020,867, compared to \$744,234 (\$744,228 per the audit) for FY21, and compared to \$681,416 (\$681,417 per audit) for FY20. With the addition of tax revenue (\$279,483.09) our total income is much higher than it would have been without tax revenue (about \$741,384). The previous historic high was \$767,391 in FY08.

The Charles D. Ingersoll Trust did increase in value from December 31, 2021 with a close of \$30,976,819. The value of the trust on May 6, 2022 had dropped to \$27,255,266.64.

For FY23 when looking at the 3-year rolling average the Charles D. Ingersoll Trust will use to calculate our income, we will be rolling off Dec. 31, 2019 (\$27,002,709) for the value on December 31, 2022. The close on Dec. 31, 2020 (\$28,706,113) and Dec. 31, 2021 (\$30,976,819) will be averaged in to determine our distributions in calendar year 2023. If the Trust closes around \$27,000,000 on Dec. 31, 2022, the distribution may continue to be slightly higher than FY22, but levelling off in the coming years. Since we will be budgeting for a lower amount of income from the trust for regular expenses (\$564,000), the extra trust income will help build the reserve fund.

In addition, we have applied for a Per Capita Grant for 2021 (FY22) but have not yet heard if we have been awarded the grant nor at what level it will be funded. Previous Per Capita Grants

were \$21,688 and \$18,380 respectively. Any future grants will be lower as the City of Canton population has dropped to 13,242 (10%) with the 2020 census.

Other miscellaneous income is expected to remain about the same as in FY22.

With estimated income from tax monies, our income projection for FY23 budget purposes is \$864,500.

Expenses

The Board approved the FY23 Budget at \$110,593 under in operating expenses and \$70,593 under if also including anticipated capital expenses.

Capital expenses planned for FY23 include possible replacement of an electrical panel in the basement, possible asphalt crack repair and sealing, and upcoming replacement of the fire alarm monitoring system from landline to cellular service targeted for late FY23 of early FY24.

The library will be able to adjust for minimum wage increases and salary compression in FY23.

The library finances are moving in a positive direction for the near future. Current Director, Kimberly Bunner, is retiring at the end of December 2022 after over 9 years as Director and 33 years employment at Parlin-Ingersoll Public Library. Despite the uncertainties of a continued pandemic environment, the incoming Director will be inheriting a relatively stable financial situation and a very dedicated, caring Board of Trustees to carry the library forward.

GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the Library.

The statement of activities demonstrates the degree to which the direct expenses of a given function of segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to patrons or the general public who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *general revenues*.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Library as a whole and present a longer-term view of the Library's finances. Fund financial statements reported in these sections tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Library's operations in more detail than the government-wide statements by providing information about the Library's most financially significant funds.

The Parlin-Ingersoll Public Library, being an independent governing and non-tax levying body, only has governmental funds. *Governmental Funds:* The Library's services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified cash basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Library's operations and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Library's programs. We described the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in a reconciliation included in Notes 1, 2, and 3 in the Notes to Financial Statements.

Notes to the Financial Statements: The notes provide additional information that is essential to a full understanding of the data provided in the governmental-wide and fund financial statements. The notes to the financial statements can be found in a following section.

Other Information: In addition to the basic financial statements and accompanying notes, this report also presents budgetary comparison schedules for the major fund. A comparison of revenues received and expenditures disbursed for the years ended April 30, 2022, and April 30, 2021, can be found in the section titled "Comparative Statement of Revenues and Expenditures Disbursed - Modified Cash Basis." A "Schedule of Investments", "Schedule of Disbursements>\$2,500" and "Schedule of Compensation" can also be found.

PARLIN-INGERSOLL PUBLIC LIBRARY
FOR THE FISCAL YEARS ENDED APRIL 30, 2022
AND APRIL 30, 2021

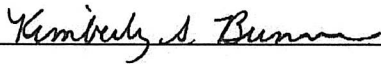
Financial Analysis of the Library

	<u>2022</u>	<u>2021</u>
ASSETS:		
Cash	\$ 606,330	\$ 344,675
Investments, at Cost	642,203	616,357
Property and Equipment, net of accumulated depreciation	<u>1,138,275</u>	<u>1,169,385</u>
Total Assets	<u><u>\$ 2,386,808</u></u>	<u><u>\$ 2,130,417</u></u>
NET POSITION:		
Invested in Capital Assets	\$ 1,138,275	\$ 1,169,385
Restricted	14,266	525
Unrestricted	<u>1,234,267</u>	<u>960,507</u>
Total Net Position	<u><u>\$ 2,386,808</u></u>	<u><u>\$ 2,130,417</u></u>
Program Revenues:		
Charges for Services	\$ 16,782	\$ 10,459
Grants	21,688	18,380
Donations	2,734	52,846
General Revenues:		
Charles D. Ingersoll Trust	690,583	646,694
Property Tax Income	279,483	-
Investment Income and Gains/Losses	8,783	15,416
Loss on Disposition of Capital Assets	<u>-</u>	<u>(7,402)</u>
Total Revenues	<u><u>\$ 1,020,053</u></u>	<u><u>\$ 736,393</u></u>
Program Expenses:		
Current Cultural and Recreation	<u>763,662</u>	<u>737,228</u>
Increase (Decrease) in Net Position	<u><u>\$ 256,391</u></u>	<u><u>\$ (835)</u></u>

CONTACTING THE LIBRARY'S FINANCIAL MANAGEMENT

This financial report provides our citizens, taxpayers, patrons and creditors with a general overview of the Library's finances and addresses the Library's accountability for the money it receives. If there are any questions about this report or additional information that is needed please feel free to contact the Parlin-Ingersoll Public Library between 9 a.m. and 5 p.m., Monday through Friday.

Respectfully submitted,

	<u>10/20/2022</u>
Kimberly S. Bunner, Director	Date

PARLIN-INGERSOLL PUBLIC LIBRARY

BASIC FINANCIAL STATEMENTS

PARLIN-INGERSOLL PUBLIC LIBRARY

**Statement of Net Position and Governmental Fund Statement of Assets, Liabilities, and Fund
Balance - Modified Cash Basis**

April 30, 2022

	<u>Governmental Fund</u>	<u>Adjustments (Note 2)</u>	<u>Statement of Net Position</u>
ASSETS:			
Current Assets:			
Cash and Cash Equivalents	\$ 606,330	\$ -	\$ 606,330
Investments, at Cost	<u>642,203</u>	<u>-</u>	<u>642,203</u>
Total Current Assets	<u>\$ 1,248,533</u>	<u>\$ -</u>	<u>\$ 1,248,533</u>
Non-Current Assets:			
Capital Assets			
Land	\$ -	\$ 205,328	\$ 205,328
Depreciable	-	2,887,197	2,887,197
Less: Accumulated Depreciation	<u>-</u>	<u>(1,954,250)</u>	<u>(1,954,250)</u>
Total Non-Current Assets	<u>\$ -</u>	<u>\$ 1,138,275</u>	<u>\$ 1,138,275</u>
Total Assets	<u><u>\$ 1,248,533</u></u>	<u><u>\$ 1,138,275</u></u>	<u><u>\$ 2,386,808</u></u>
NET POSITION:			
Invested in Capital Assets	\$ -	\$ 1,138,275	\$ 1,138,275
Restricted	14,266	-	14,266
Unassigned/Unrestricted	<u>1,234,267</u>	<u>-</u>	<u>1,234,267</u>
Total Fund Balance / Net Position	<u><u>\$ 1,248,533</u></u>	<u><u>\$ 1,138,275</u></u>	<u><u>\$ 2,386,808</u></u>

The accompanying notes are an integral part of this financial statement.

PARLIN-INGERSOLL PUBLIC LIBRARY
Statement of Activities - Modified Cash Basis
For The Fiscal Year Ended April 30, 2022

	Governmental Fund	Adjustments (Note 3)	Statement of Activities
EXPENDITURES/EXPENSES:			
Current Cultural and Recreation	\$ 691,820	\$ 71,842	\$ 763,662
Capital Outlay	40,732	(40,732)	-
	<u> </u>	<u> </u>	<u> </u>
Total Expenditures/Expenses	\$ 732,552	\$ 31,110	\$ 763,662
	<u> </u>	<u> </u>	<u> </u>
PROGRAM REVENUES:			
Charges for Services	\$ 16,782	\$ -	\$ 16,782
Operating Contributions	2,734	-	2,734
Operating Grants	21,688	-	21,688
	<u> </u>	<u> </u>	<u> </u>
Total Program Revenues	\$ 41,204	\$ -	\$ 41,204
	<u> </u>	<u> </u>	<u> </u>
Net Program Expense			\$ (722,458)
			<u> </u>
GENERAL REVENUES:			
Charles D. Ingersoll Trust	\$ 690,583	\$ -	\$ 690,583
Property Tax Income	279,483	-	279,483
Investment Income and Gains/Losses	8,783	-	8,783
	<u> </u>	<u> </u>	<u> </u>
Total General Revenues	\$ 978,849	\$ -	\$ 978,849
	<u> </u>	<u> </u>	<u> </u>
Change in Fund Balance / Net Position	\$ 287,501	\$ (31,110)	\$ 256,391
Fund Balance / Net Position - Beginning	961,032	1,169,385	2,130,417
	<u> </u>	<u> </u>	<u> </u>
Fund Balance / Net Position - Ending	<u>\$ 1,248,533</u>	<u>\$ 1,138,275</u>	<u>\$ 2,386,808</u>

The accompanying notes are an integral part of this financial statement.

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Nature of Operations and Organization

The Parlin-Ingersoll Public Library ("Library") is an information center located in Canton, Illinois, which offers to its patrons, of all ages, a broad range of materials and services. These include books for leisure reading and education, professional reference assistance in person or over the telephone, audiovisual materials, computer and internet access, DVD media and magazines. The Library supplements and enhances its services through membership in the RAILS Library System that provides back-up reference, inter-library loan delivery, and other services.

B. Reporting Entity

The criteria of oversight responsibility, special financing relationships, and the scope of public service were used in determining if any agencies or entities should be included as component units within the Library's reporting entity. Oversight responsibility is determined by the extent of financial interdependency, control over the selection of the governing authority and management, ability to significantly influence operations, and accountability for fiscal matters. Based on these criteria, the Library has no component units.

C. Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net position – modified cash basis and the statement of activities – modified cash basis) report information on all of the non-fiduciary activities of the Library using the economic resources measurement focus.

The statement of net position – modified cash basis presents the financial position of the Library at the end of the fiscal year. The statement of activities – modified cash basis demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific program, function, or segment. Program revenues include 1) charges to patrons or the general public who purchase, use, or directly benefit from goods, services, or privileges provided by the Library and 2) grants and contributions used for the operational or capital requirements of the Library. Other items not properly included among program revenues are reported instead as general revenues.

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – continued

C. Government-Wide Financial Statements - continued

Net Position

Equity for government-wide financial statements is presented as net position and is classified into three components:

1. Net investment in capital assets – This consists of capital assets net of accumulated depreciation and related debt.
2. Restricted – This consists of net position with constraints placed on the use either by (a) external groups, such as grantors, contributors, or laws or regulations of other governments; or (b) law through constitutional provisions or enabling legislation. Restricted net position is reported using the same definition as used for restricted fund balance described below. As of April 30, 2022, restricted net position from enabling legislation totaled \$13,571.
3. Unrestricted – This is all other net position not included in the above two categories.

The Library applies restricted resources first when an expenditure is disbursed for purposes for which both restricted and unrestricted resources are available.

D. Fund Financial Statements

The Library segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Each fund is considered to be a separate accounting entity with a self-balancing set of accounts. The Library has only one fund type and one fund as follows:

Governmental Funds

Governmental Funds – Governmental funds are those through which most governmental functions are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. The Library's one governmental fund is as follows:

General Fund – The general fund accounts for all financial resources except those required to be accounted for in other funds. The general fund balance is available to the Library for any purpose, provided it is expended or transferred in accordance with applicable laws. Certain resources obtained from state grants and donations used to support general library activities and capital projects are accounted for in the general fund.

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

D. Fund Financial Statements - continued

Fund Balances

In the governmental fund financial statements, the fund balance is reported using five classifications:

- Non-spendable includes amounts that are required to be maintained intact. The Library does not have any non-spendable fund balances this fiscal year.
- Restricted includes amounts constrained to specific purposes by their providers (such as grantors, donors, and higher levels of government), through constitutional provisions or by enabling legislation.
- Committed is that portion of the fund balance that has been approved by the highest level of authority, i.e. the Library's Board of Trustees. Commitments may only be established, modified, or rescinded through the approval of motions. The Library does not have any committed fund balance this fiscal year.
- Assigned includes amounts the government intends to use for a specific purpose, but does not meet the criteria for restricted or committed. Intent can be expressed by the Board of Trustees or by an official or body to which the Board delegates the authority. The Library does not have any assigned fund balance this fiscal year.
- Unassigned is the residual classification of the fund balance that is not included in one of the categories above. These amounts are reported only in the General Fund.

For purposes of fund balance classification, expenditures are to be from restricted fund balances first, followed in order by committed fund balance, assigned fund balance and lastly, unassigned fund balance.

E. Basis of Accounting

The government-wide financial statements are reported using the modified cash basis of accounting. Revenues are recorded when cash is received rather than when earned and expenditures are recorded when cash is disbursed rather than when a liability is incurred. Modifications to the cash basis of accounting result from management's decision to record investment purchases, sales, and any resulting gain or loss on sale of the investments; fixed assets; accumulated depreciation; and depreciation expense in the financial statements.

The fund financial statements are reported using the modified cash basis of accounting also, but with the only modification to the cash basis being the recording of investment purchases, sales, and any resulting gain or loss on sale of the investments.

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

F. Budgeting

The Library's Board of Trustees adopts a budget during the last fiscal quarter of the prior fiscal year using the same basis of accounting that the fund financial statements are reported on. The budget for fiscal year 2022 was approved March 17, 2021.

G. Investments

Investments are accounted for at amortized cost which approximates market value. Gains and losses on investments are recorded at redemption and disposal.

H. Capital Assets

Capital assets, which include land, land improvements, buildings, furniture, and equipment, are reported in the government-wide statement of net position. Capital assets are defined by the Library as assets with an initial, individual cost of \$2,500 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation, providing they have a fair market value of \$2,500 or more.

Books and other library materials are treated as expenditures in the year of purchase. The Library has elected not to capitalize books and other library materials and collections.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset life are not capitalized, but shown as an expense when disbursed.

Land improvements, buildings, furniture, and equipment are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Land improvements	20
Buildings	35
Building Improvements	20-30
Furniture	5-20
Office equipment	5
Computer automation	5
Other equipment	5

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

I. Property Taxes

The Library levies property taxes through the City of Canton. Property taxes attach as an enforceable lien on property as of January 1 of the levy year. Property taxes are payable in two installments in June and September of the year following the levy year and are remitted to the Library in several installments as they are collected. The 2020 tax year levy, which was collected in calendar year 2021 and included in Property Tax Income in these financial statements, was approved by the Board of Trustees March 18, 2020, and submitted to the City of Canton, which included it their 2020 tax levy.

J. Use of Estimates

In preparing the financial statements, management is required to make estimates and assumptions for depreciation expense that will affect the reported amount of assets, expenses, and net position. Actual results could differ from those estimates.

NOTE 2: EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENTAL FUNDS
STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCE – MODIFIED
CASH BASIS AND THE STATEMENT OF NET POSITION – MODIFIED CASH
BASIS

The Library's governmental fund balance of \$1,248,533 differs from the net position of \$2,386,808. This difference primarily results from the long-term economic focus of the Statement of Net Position – Modified Cash Basis versus the current financial resources focus of the Governmental Fund Statement of Assets, Liabilities, and Fund Balance – Modified Cash Basis. The differences are explained below:

Governmental Fund Balance	\$1,248,533
Governmental funds report capital outlays as expenditures. However, the Statement of Net Position - Modified Cash Basis includes capital outlays, net of accumulated depreciation, in the assets of the Library as a whole.	<u>1,138,275</u>
Net Position of Governmental Fund	<u>\$2,386,808</u>

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 3: EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENTAL FUND
CHANGE IN FUND BALANCE AND THE STATEMENT OF ACTIVITIES
CHANGE IN NET POSITION

The change in fund balance for the governmental fund of \$287,501 differs from the change in net position of \$256,391. The differences arise primarily from the long-term economic focus of the Statement of Activities – Modified Cash Basis versus the current financial resources focus of the Governmental Fund as reported on the Statement of Activities – Modified Cash Basis. The differences are explained below:

Net Change in Governmental Fund Balance		\$ 287,501
Capital assets purchases are reported as expenditures in the governmental funds. However, the cost of these are added to capital assets and depreciated in the Statement of Activities - Modified Cash Basis. In addition, the remaining cost less accumulated depreciation upon disposition is recorded as a loss on the Statement of Activities - Modified Cash Basis.		
Capital Outlay	\$ 40,732	
Depreciation Expense	(71,842)	
Loss on Disposition of Capital Assets	-	(31,110)
Change in Net Position on Statement of Activities - Modified Cash Basis		<u>\$ 256,391</u>

NOTE 4: CASH AND INVESTMENTS

Illinois Compiled Statutes authorized the Library to invest in certain securities. A limited description of what the statute authorizes the Library to invest in is as follows:

- A. Bonds, notes, certificates of indebtedness, treasury bills, or other securities guaranteed by the United States of America or issued by the United States of America, its agencies, and its instrumentalities.
- B. Interest bearing savings accounts, certificates of deposit, or time deposits or any other investments constituting direct obligations of any banks as defined by the Illinois Banking Act.
- C. Money market mutual funds that invest in A above.
- D. Municipal obligations.
- E. In Illinois Funds.
- F. In a fund managed, operated, and administered by a bank, subsidiary of a bank, or subsidiary of a bank holding company or use the services of such entity to hold and invest or advise regarding the investment of any public funds.

Cash and Cash Equivalents

The Library considers demand deposits and liquid investments with an original maturity of 90 days or less to be cash and cash equivalents.

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 4: CASH AND INVESTMENTS - continued

Deposits

The Library's cash and cash equivalents consist of deposits with financial institutions, a US Government money market fund, and a petty cash fund. At April 30, 2022, the carrying amount of the Library's cash and cash equivalents totaled \$606,330 and consisted of \$225,534 in bank deposits, \$380,214 invested in a US Government money market fund, and \$582 in a petty cash fund. At April 30, 2022, the Library's bank deposits were fully insured by FDIC insurance. However, at various times during the year, bank deposits exceed FDIC insurance coverage.

Investments

The Library's investments are as follows:

	Carrying Amount	Market Value	Maturity in Years	
			< 1yr	1-5 yrs
Corporate and Municipal Bonds	\$ 50,669	\$ 50,064	\$ 50,669	\$ -
Certificates of Deposit	591,534	585,607	316,534	275,000
Total Investments	<u>\$ 642,203</u>	<u>\$ 635,671</u>	<u>\$ 367,203</u>	<u>\$ 275,000</u>

Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligation of repayment upon maturity and also takes into account the concentration of investments in a single issuer. The Library's investment policy mitigates this risk by requiring that investments be covered by FDIC insurance or adequately collateralized as appropriate and be in compliance with Illinois Compiled Statutes. All of Certificates of Deposit are fully insured by FDIC insurance, and all of the Corporate and Municipal Bonds are either rated AA by Standard and Poor's or Aa1 by Moody's. See the Schedule of Investments for a detail list of investments.

Custodial Credit Risk

Custodial credit risk is the risk that, in the event of a bank failure or the failure of a counterparty, the Library's bank deposits or investments will not be returned to it. While there is no formal policy governing custodial credit risk, the Library's investment policy mitigates this risk by requiring that investments be in compliance with Illinois Compiled Statutes. All of the Library's investments at April 30, 2022, are uninsured, uncollateralized, and held in the financial institution's name as nominee for the Library.

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 5: CAPITAL ASSET ACTIVITY

Capital asset activity for the Library for the fiscal year ended April 30, 2022, was as follows:

	Beginning Balance	Additions	Retirements	Ending Balance
Governmental Activities:				
Non-Depreciable Assets:				
Land	\$ 205,328	\$ -	\$ -	\$ 205,328
Total Non-Depreciable Assets	\$ 205,328	\$ -	\$ -	\$ 205,328
Capital Assets Subject to Depreciation:				
Buildings and Improvements	\$ 2,462,123	\$ 23,523	\$ -	\$ 2,485,646
Equipment	74,076	-	-	74,076
Furniture and Fixtures	169,122	-	-	169,122
Computer Automation	141,144	17,209	-	158,353
Total Cost of Capital Assets Subject to Depreciation	\$ 2,846,465	\$ 40,732	\$ -	\$ 2,887,197
Less Accumulated Depreciation for:				
Buildings and Improvements	\$ 1,569,983	\$ 50,951	\$ -	\$ 1,620,934
Equipment	66,020	2,910	-	68,930
Furniture and Fixtures	164,001	1,617	-	165,618
Computer Automation	82,404	16,364	-	98,768
Total Accumulated Depreciation	\$ 1,882,408	\$ 71,842	\$ -	\$ 1,954,250
Net Capital Assets Subject to Depreciation	\$ 964,057	\$ (31,110)	\$ -	\$ 932,947
Net Capital Assets Governmental Activities	\$ 1,169,385	\$ (31,110)	\$ -	\$ 1,138,275

Depreciation expense was charged to the Library's governmental activity in the amount of \$71,842 for the fiscal year ending April 30, 2022.

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 6: ILLINOIS MUNICIPAL RETIREMENT SYSTEM

The Library participates in the Illinois Municipal Retirement Fund (IMRF) in conjunction with the employees of the City of Canton, Illinois (City). The Library withholds the employee's share of contributions and pays both the employees' and employer's share of contributions to the City, who remits the amounts to IMRF along with amounts for its own employees. The information given below includes both the Library and City of Canton employees.

IMRF Plan Description

The Library's defined benefit pension plan for regular employees provides retirement and disability benefits, post-retirement increases, and death benefits to plan members and beneficiaries. The plan is managed by the Illinois Municipal Retirement Fund (IMRF), the administrator of a multi-employer public pension fund. A summary of IMRF's pension benefits is provided in the "Benefits Provided" section below. Details of all benefits are available from IMRF. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available Comprehensive Annual Financial Report that includes financial statements, detailed information about the pension plan's fiduciary net position, and required supplementary information. The report is available for download at www.imrf.org and is prepared on the same basis of accounting using the same policies as the net pension liability disclosure is prepared.

Benefits Provided

IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP), including the Library's IMRF member employees. The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

All three IMRF benefit plans have two tiers. Employees hired **before** January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 48 consecutive months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 6: ILLINOIS MUNICIPAL RETIREMENT SYSTEM – continued

Benefits Provided - continued

Employees hired **on or after** January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lessor of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

Employees Covered by Benefit Terms

As of December 31, 2021, the following employees were covered by the benefit terms:

	IMRF
Retirees and Beneficiaries currently receiving benefits	82
Inactive Plan Members entitled to but not yet receiving benefits	36
Active Plan Members	<u>63</u>
Total	<u>181</u>

Contributions

As set by statute, Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The employer's annual contribution rate for calendar year 2021 was 14.41%. For the fiscal year ended April 30, 2022, the Library contributed \$41,503 to the plan. The employer also contributes for disability benefits, death benefits, and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by IMRF's Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Net Pension Liability

The City and Library's net pension liability was measured as of December 31, 2021. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. Since the Library follows the modified cash basis of accounting, the liability is not recognized on the financial statements.

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 6: ILLINOIS MUNICIPAL RETIREMENT SYSTEM – continued

Actuarial Assumptions

The following are the methods and assumptions used to determine total pension liability at December 31, 2021:

- The Actuarial Cost Method used was Entry Age Normal.
- The Asset Valuation Method used was Market Value of Assets.
- The Inflation Rate was assumed to be 2.25%
- Salary Increases were expected to be 2.85% to 13.75%, including inflation.
- The Investment Rate of Return was assumed to be 7.25%
- Projected Retirement Age was from the Experience-based Table of Rates, specific to the type of eligibility condition, last updated for the 2020 valuation pursuant to an experience study of the period 2017 to 2019.
- For non-disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 106%) and Female (adjusted 105%) tables, and future mortality improvements projected using scale MP-2020.
- For Disabled Retirees, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables, and future improvements projected using scale MP-2020.
- For Active Members, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020.
- The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table as of December 31, 2021:

<u>Asset Class</u>	<u>Portfolio Target Percentage</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	39%	1.90%
International Equity	15%	3.15%
Fixed Income	25%	-0.60%
Real Estate	10%	3.30%
Alternative Investments	10%	1.70-5.50%
Cash Equivalents	1%	-0.90%
Total	100%	

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 6: ILLINOIS MUNICIPAL RETIREMENT SYSTEM – continued

Single Discount Rate

A Single Discount Rate of 7.25% was used to measure the total pension liability. The projection of cash flow used to determine this Single Discount Rate assumed that the plan members' contributions will be made at the current contribution rate, and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. The Single Discount Rate reflects:

- The long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits), and
- The tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating (which is published by the Federal Reserve) as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

For the purpose of the most recent valuation, the expected rate of return on plan investments is 7.25%, the municipal bond rate is 1.84%, and the resulting single discount rate is 7.25%.

Changes in the Net Pension Liability

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability(Asset) (A) - (B)
Balances at December 31, 2020	\$ 25,293,124	\$ 24,158,263	\$ 1,134,861
Changes for the Year:			
Service Cost	\$ 353,336	\$ -	\$ 353,336
Interest on the Total Pension Liability	1,806,434	-	1,806,434
Changes of Benefit Terms	-	-	-
Differences Between Expected and Actual			
Experience of the Total Pension Liability	(232,389)	-	(232,389)
Changes of Assumptions	-	-	-
Contributions - Employer	-	534,017	(534,017)
Contributions - Employee	-	169,894	(169,894)
Net Investment Income	-	3,981,996	(3,981,996)
Benefit Payments, Including Refunds			-
of Employee Contributions	(1,106,928)	(1,106,928)	-
Other (Net Transfer)	-	(269,974)	269,974
Net Changes	\$ 820,453	\$ 3,309,005	\$ (2,488,552)
Balances at December 31, 2021	\$ 26,113,577	\$ 27,467,268	\$ (1,353,691)

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 6: ILLINOIS MUNICIPAL RETIREMENT SYSTEM – continued

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the plan's net pension liability (asset), calculated using a Single Discount Rate of 7.25%, as well as what the plan's net pension liability would be if it were calculated using a Single Discount Rate that is 1% lower or 1% higher:

	1% Lower 6.25%	Current Discount 7.25%	1% Higher 8.25%
Net Pension Liability/(Asset)	\$ 1,869,668	(\$1,353,691)	(\$3,897,874)

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For calendar year 2021, the City and Library would have recognized combined pension income of \$340,488 on the accrual basis of accounting. At December 31, 2021, the City and Library would have reported on the accrual basis combined deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

Deferred Amounts Related to Pensions	Deferred Outflows of Resources	Deferred Inflows of Resources
Deferred Amounts to be Recognized in Pension Expense in Future Periods		
Differences Between Expected and Actual Experience	\$ 102,215	\$ 169,346
Changes in Assumptions	8,260	95,090
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	<u>505,082</u>	<u>3,571,766</u>
Total Deferred Amounts to be Recognized in Pension Expense in Future Periods (net deferred inflows of resources of \$3,220,645)	<u>\$ 615,557</u>	<u>\$ 3,836,202</u>
Pension Contributions Made Subsequent to the Measurement Date (Library Only)	<u>\$ 12,044</u>	<u>\$ -</u>
Total Deferred Amounts Related to Pensions	<u><u>\$ 627,601</u></u>	<u><u>\$ 3,836,202</u></u>

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 6: ILLINOIS MUNICIPAL RETIREMENT SYSTEM – continued

Amounts reported on the accrual basis as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized as an increase (reduction) to the combined accrual basis pension expense of the City and Library in future periods as follows:

Year Ending December 31	Net Deferred Outflows of Resources
2022	\$ (692,488)
2023	(1,279,787)
2024	(797,388)
2025	(450,982)
2026	-
Thereafter	-
Total	<u>\$ (3,220,645)</u>

NOTE 7: RESTRICTED FUND BALANCE/NET POSITION

Restricted fund balance/net position consists of property tax receipts for IMRF (\$5,564), Audit (\$77), and Tort (\$7,930) expenditures and also \$695 of donations received that are designated for the summer reading program.

NOTE 8: RISK MANAGEMENT

The Library is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omission; injuries to employees; and natural disasters. Commercial insurance is carried for all risks of loss, including worker's compensation and employee health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 9: CHARLES D. INGERSOLL TRUST

The Library receives monies from the Charles D. Ingersoll Trust. The trust agreement stipulates that the Library is to receive 50% of the annual distributions from the trust in quarterly distributions. The annual distribution policy is 5% of the past 3 years average assets.

Continued

PARLIN-INGERSOLL PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 10: SUBSEQUENT EVENTS

Subsequent events were evaluated through October 25, 2022, the date financial statements were available to be issued, for potential adjustments to or disclosure in the financial statements. There were no events requiring adjustment to or disclosure in the financial statements.

Concluded

PARLIN-INGERSOLL PUBLIC LIBRARY

OTHER INFORMATION

PARLIN-INGERSOLL PUBLIC LIBRARY
Budgetary Comparison Schedule
General Fund - Modified Cash Basis
For The Fiscal Year Ended April 30, 2022

	Original and Final Budget	Actual	Variance from Final Budget Over (Under)
REVENUES:			
Charles D. Ingersoll Trust	\$ 510,000	\$ 690,583	\$ 180,583
Property Tax Income	288,109	279,483	(8,626)
Grants	-	21,688	21,688
Investment Income	14,000	9,597	(4,403)
Charges for Services	8,000	16,782	8,782
Donations	1,900	2,734	834
Total Revenues	\$ 822,009	\$ 1,020,867	\$ 198,858
EXPENDITURES:			
Salaries and Wages	\$ 350,000	\$ 326,335	\$ (23,665)
Payroll Taxes	24,200	23,821	(379)
Pension Expense	45,000	41,503	(3,497)
Health and Life Insurance	58,875	52,644	(6,231)
Utilities, Telephone, and Internet	40,645	30,755	(9,890)
Insurance	18,880	19,251	371
Print Materials	62,000	62,550	550
Non-Print Materials	26,000	28,310	2,310
Databases and Digital Resources	4,850	4,097	(753)
Programs	5,250	4,567	(683)
O.C.L.C. Expense	11,100	10,421	(679)
Buildings and Grounds Maintenance	37,400	23,171	(14,229)
Office Supplies and Equip Maintenance	20,455	16,683	(3,772)
Printing and Advertising	500	81	(419)
Professional Development	2,000	1,411	(589)
Capital and Non-capital Purchases	80,000	44,548	(35,452)
ISL Automation Maintenance	36,225	26,146	(10,079)
Other Disbursements	23,800	16,258	(7,542)
Total Expenditures	\$ 847,180	\$ 732,552	\$ (114,628)
Net Revenues Over (Under) Expenditures	\$ (25,171)	\$ 288,315	\$ 313,486
OTHER FINANCING SOURCES (USES):			
Net loss on investment redemptions	\$ -	\$ (814)	\$ (814)
Net Revenues Received Over (Under) Expenditures Disbursed and Other Financing Sources (Uses)	\$ (25,171)	\$ 287,501	\$ 312,672

PARLIN-INGERSOLL PUBLIC LIBRARY

SUPPLEMENTAL INFORMATION

PARLIN-INGERSOLL PUBLIC LIBRARY
Comparative Statement of Revenues Received and
Expenditures Disbursed - Modified Cash Basis
For The Fiscal Year Ended April 30, 2022 and April 30, 2021

	2022	2021	Increase (Decrease)
REVENUES:			
Charles D. Ingersoll Trust	\$ 690,583	\$ 646,694	\$ 43,889
Property Tax Income	279,483	-	279,483
Grants	21,688	18,380	3,308
Investment Income	9,597	15,849	(6,252)
Charges for Services	16,782	10,459	6,323
Donations	2,734	52,846	(50,112)
Total Revenues	<u>\$ 1,020,867</u>	<u>\$ 744,228</u>	<u>\$ 276,639</u>
EXPENDITURES:			
Salaries and Wages	\$ 326,335	\$ 318,833	\$ 7,502
Payroll Taxes	23,821	22,697	1,124
Pension Expense	41,503	43,291	(1,788)
Health and Life Insurance	52,644	50,907	1,737
Utilities, Telephone, and Internet	30,755	25,039	5,716
Insurance	19,251	10,068	9,183
Print Materials	62,550	46,084	16,466
Non-Print Materials	28,310	24,815	3,495
Databases and Digital Resources	4,097	4,004	93
Programs	4,567	4,212	355
O.C.L.C. Expense	10,421	9,958	463
Buildings and Grounds Maintenance	23,171	30,382	(7,211)
Office Supplies and Equip Maintenance	16,683	12,753	3,930
Printing and Advertising	81	288	(207)
Professional Development	1,411	500	911
Capital and Non-capital Purchases	44,548	262,718	(218,170)
ISL Automation Maintenance	26,146	22,855	3,291
Other Disbursements	16,258	16,969	(711)
Total Expenditures	<u>\$ 732,552</u>	<u>\$ 906,373</u>	<u>\$ (173,821)</u>
Net Revenues Over (Under) Expenditures	<u>\$ 288,315</u>	<u>\$ (162,145)</u>	<u>\$ 450,460</u>
OTHER FINANCING SOURCES (USES):			
Net gain (loss) on investment redemptions	<u>\$ (814)</u>	<u>\$ (433)</u>	<u>\$ (381)</u>
Net Revenues Received Over (Under)			
Expenditures Disbursed and Other			
Financing Sources (Uses)	<u><u>\$ 287,501</u></u>	<u><u>\$ (162,578)</u></u>	<u><u>\$ 450,079</u></u>

PARLIN-INGERSOLL PUBLIC LIBRARY

Schedule of Investments

For The Fiscal Year Ended April 30, 2022

	<u>Date Acquired</u>	<u>Date Matures</u>	<u>Outstanding 4/30/2021</u>	<u>Additions</u>
Bank Certificates of Deposit				
American Express 2.5%	12/12/2017	12/12/2022	\$ 95,000	\$ -
Fairview St Bank 0.75%	2/9/2021	2/2/2023	219,879	1,655
Capital One Bank CD 2.1%	7/31/2019	8/2/2021	50,000	-
Capital One Bank CD 2.2%	4/6/2022	4/8/2024	-	50,000
Enerbank CD 2.3% Callable 1/22/20	7/23/2019	7/21/2023	50,000	-
Merrick Bank CD 1.5%	3/31/2020	3/21/2022	50,000	-
Sallie Mae Bank Salt Lake CD 0.7%	9/22/2021	9/23/2024	-	125,000
State Bank of India CD 1.6%	4/29/2020	4/29/2025	50,000	-
Corporate Bonds and Notes				
Bridgeport 2.5%	11/22/2016	8/15/2022	50,669	-
Municipal Bonds and Notes				
Bellevue, MI 2.242%	11/18/2016	5/1/2021	<u>50,816</u>	<u>-</u>
GRAND TOTALS			<u><u>\$ 616,364</u></u>	<u><u>\$ 176,655</u></u>

<u>Sold/Matured</u>	<u>Outstanding 4/30/2022</u>	<u>Gain (Loss)</u>	<u>Interest Rate</u>	<u>Interest Received</u>	<u>Market Value</u>
\$ -	\$ 95,000	\$ -	2.50%	\$ 2,375	\$ 95,935
-	221,534	-	0.75%	1,655	221,527
50,000	-	-	2.10%	526	-
-	50,000	-	2.20%	-	50,000
-	50,000	-	2.30%	1,150	50,055
50,000	-	-	1.50%	688	-
-	125,000	-	0.70%	434	119,651
-	50,000	-	1.60%	800	48,439
	50,669	-	2.50%	1,250	50,064
50,816	-	(816)	2.24%	561	-
<u>\$ 150,816</u>	<u>\$ 642,203</u>	<u>\$ (816)</u>		<u>\$ 9,439</u>	<u>\$ 635,671</u>

**Parlin-Ingersoll Public Library
Annual Treasurer's Report
Year Ended April 30, 2022**

REVENUE SUMMARY:

Property Taxes: \$279,483; Income, Sales and Other Local Taxes: ZERO; Charles D. Ingersoll Charitable Trust: \$690,583; Interest Income: \$9,597; State Library per Capita Grant: \$21,688; Elson Trust Income: \$1,586; Lost Materials Reimbursement & Fines: \$3,096; Photocopies, microfilm copies and computer printouts: \$6,558; Fax transmissions: \$2,428; Used Book Sales: \$823; Donations: \$1,144; Non-resident card fees: \$3,195; Other income: \$685.

EXPENDITURE SUMMARY:

Vendors Paid in Excess of \$2500:

Disbursements in Excess of \$2,500 per Payee in the Aggregate:

Ameren CIPS: \$24,022.65
American Express: \$6,831.68
Dell Computers in above: \$3,815.95
American Pest Control: \$3,056.00
AT&T: \$4,662.67
Baker & Taylor Books, Inc.: \$37,515.74
BlueCross/ BlueShield Illinois: \$56,625.12
Capital One (Walmart): \$2,891.09
City of Canton, IMRF: \$41,559.24
Claude Garzee: \$3,655.00
Gale/CENGAGE Learning: \$4,545.77
Ginoli and Company: \$5,100.00
IHLS-OCLC: \$9,621.31
Ingram: \$5,224.03
Innovative Interfaces, Inc.: \$12,999.61
Johnson Controls Fire Protection: \$3,016.78
Laverdiere Construction, Inc.: \$10,945.43
Midwest Tape: \$6,207.47
NewsBank Inc.: \$2,946.00
OverDrive, Inc.: \$25,200.00
Quick Electrical Contractors, Inc. \$11,897.71
Sikich LLP: \$24,302.50
Staples: \$8,675.37
Town and Country Insurance: \$19,281.00

COMPENSATION SUMMARY:

Disbursements for Compensation:

Under \$25,000: E. Atchley; A. Brooks; E. Fournier; B. Hadsell; C. King; M. Linder; L. Postin; D. Rock; J. Sparenberg; M. Shelby; K. Wilcoxon-Berger

\$25,000.00 to \$49,999.99: T. Kaufmann; B. Hadsell; R. Kapala; B. Smith; D. Williams

\$50,000.00 to \$74,999.99: None

\$75,000.00 to \$99,999.99: K. Bunner

**SUMMARY STATEMENT OF OPERATIONS FOR ALL FUNDS AS FILED WITH
APPROPRIATE STATE AGENCY:**

Operating Receipts by Source: Local Government: \$279,483; State Government: \$21,688; Federal Government: NONE; E-Rate Funds: \$3,483; Other Income: \$716,213. Total Operating Receipts: \$1,020,867. **Operating Expenditures by Category:** Salaries and wages: \$326,335; Fringe Benefits: \$117,968; Materials Expenditures: \$95,110; Other Operating Expenditures: \$152,407. Total Operating Expenditures: \$691,820. Capital Expenditures: \$40,732. Gain(Loss) on Investments: (\$814). Revenue over (under) Expenditures: \$287,501.