

Parlin-Ingersoll Public Library Board of Trustees

Agenda: July 17, 2013

A.) Call to Order: 4 p.m.: Chris Duvendack, President

B.) * June 2013 Minutes

C.) Public Comments

D.) Communications

- Catherine Calvert, Youth Services Librarian, started July 1st
- Summer Reading Program update
- Brenda Hadsell completed FOIA training
- Annual Report delivered to the Mayor's Office
- Reimbursement payment to city for Mr. Wilson's June health insurance
- Memorial Donations on behalf of Linda Duchardt
- Director activities
 - Chamber of Commerce Coffee
 - Library Director's Lunch
 - Rotary meeting and membership
- "Affordable Care Act" recruitment of libraries

E.) Agenda Items

- 1.) * **Consent Agenda:** Action Item
- 2.) * **Creation of Public Services Assistant position and appointment:** Possible Action Item
- 3.) * **Retirement Recognition of Dawn Ward:** Action Item
- 4.) * **FY14 Per Capita Grant Planning Session** Report Kim

Consent Agenda:

- * **Monthly Circulation and Activity Reports**
- **Monthly Income and Expenditure Statements**
- Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)

The bank statement and general ledger documents will be distributed to the Finance Committee at the Board meeting, unless a Board member requests them earlier.

*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.