

# Parlin-Ingersoll Public Library Board of Trustees

Agenda: November 20, 2013

**A.) Call to Order: 4 p.m.: Chris Duvendack, President**

**B.) \* October 2013 Minutes**

**C.) Public Comments**

**D.) Communications**

- Asbestos updates
- Concealed Carry Signs Posted
- IMRF Loan payment received from City
- Updates in the Children's Room
- eRead Illinois RAILS project
- Director activities: Rotary service project at Youth Acres; Business Before Hours Chamber activity for Canton Daily Ledger/Propel Marketing; Director's Lunch; Fondulac Library Open House; Rural Director's Meeting at RAILS; Rotary meetings; Chamber of Commerce Coffee

**E.) Agenda Items**

- 1.) \* **Consent Agenda:** Action Item
- 2.) **Suspension of Library Privileges:** Report
- 3.) **E-Rate Update:** Report and Possible Action Item
- 4.) **J.P. Morgan Trust Update:** Possible Action Item
- 5.) \***Disaster Recovery Plan:** Report and Possible Action Item
- 6.) \***Checked out and Unreturned Items FY13:** Report
- 7.) **December Board Meeting**

**Consent Agenda:**

- \* **Monthly Circulation and Activity Reports**
- \***Monthly Income and Expenditure Statements**
- \***Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)**

The bank statement and general ledger documents will be distributed to the Finance Committee at the Board meeting, unless a Board member requests them earlier.

\*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.