

Parlin-Ingersoll Public Library

Board of Trustees

Agenda: November 16, 2016

A.) Call to Order: 4 p.m.: Chris Duvendack, President

B.) *October 17, 2016 Minutes

*October 17, 2016 Minutes—Closed Session

*October 26, 2016 Minutes—Special Meeting

C.) Public Comments

D.) Communications

- ILA Conference Summary
- Per Capita Grant filed
- No contact order approved on behalf of a staff member
- Trustee positions open in 2017
- Director activities in October: Speaker at Canton Women's Club, ILA Conference, Rotary Board Meeting, Rotary Luncheon Meetings, Chamber of Commerce Coffee, Ingersoll Trust Quarterly Meeting

E.) Agenda Items

- 1.) *Consent Agenda for Oct. 2016: Action Item
- 2.) *Investment of Public Funds Policy/MNB Security Agreement: Possible Action Item
- 3.) *Professional Development Policy: Action Item
- 4.) *Local Government Travel Expense Resolution: Action Item
- 5.) *Illinois Employee Sick Leave Act revision to Personnel Policy: Action Item
- 6.) *Revisions to Personnel Policy per Fair Labor Standards Act: Action Item
- 7.) *Sikich Quote for Firewall Upgrade: Action Item
- 8.) Charles D. Ingersoll Trust Meeting: Report
- 9.) Resignation of Tricia Diers: Possible Action Item
- 10.) Christmas Bonus: Action Item
- 11.) Reminder the December 21, 2016 meeting has been cancelled

Consent Agenda:

- * Monthly Circulation and Activity Reports
- *Monthly Income and Expenditure Statements
- *Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)

*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.

Posted: 11/11/2016