

**Parlin-Ingersoll Public Library
Board of Trustees**

Agenda: November 15, 2017

A.) Call to Order: 4 p.m.: Trygve Meade, Vice-President

B.) *October 18, 2017 Minutes

***October 25, 2017 Special Meeting Minutes**

C.) Public Comments

D.) Communications

- Memorial Donations for Maxine Goyen
- Per Capita Grant update
- Maintenance position
- Illinois ePay upgrade
- Charles D. Ingersoll Trust Meeting, Wed., Oct. 25th, 1 p.m., MNB Board Room
- Staff Christmas Luncheon: Close library 12-2 p.m. on Dec. 8th
- Director activities in October: Meeting with Center for Youth and Family Services representative, Canton Area Heritage Center Annual Meeting, Charles D. Ingersoll Trust Meeting, Chamber of Commerce Coffee, Rotary Board Meeting, Rotary Luncheons

E.) Agenda Items

- 1.) ***Consent Agenda for October 2017:** Action Item
- 2.) **Investments and Investment Policy Update:** Possible Action Items
- 3.) **Update of Life Insurance Coverage for the Personnel Policy:** Action Item
- 4.) **Checked out and Unreturned Items Report FY17:** Discussion
- 5.) **Christmas Bonuses:** Action Item
- 6.) **Future Library Trustees:** Discussion and Possible Action Item
- 7.) **Cancellation of Dec. 20, 2017 Board Meeting:** Action Item

F.) Adjournment

Consent Agenda:

- *** Monthly Circulation and Activity Reports**
- ***Monthly Income and Expenditure Statements**
- ***Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)**

*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.

Posted: