

Parlin - Ingersoll Public Library Board of Trustees

Minutes of January 28, 2013 Meeting

Present: Michelle Quinones, Chris Duvendack, Pat Carter, Jim Elson, Keely Vollmar, Charlotte Van Sickle, Ralph Froehling, Brad O'Brien

Meeting was called to order by President Carter at 5:15 PM.

A discussion of contract terms for our new director were discussed. Suggestions included:

- > Limiting moving expenses to \$3,000
- > Reimburse moving expense if director stays for at least 6 months
- > Length of three years
- > Review performance after first 90 days and at each 5 month interval thereafter
- > Health insurance coverage should be the same as offered to other full time employees
- > A background check should be performed

Mr. Froehling said he thought the board should explain to director candidates a bit of the history of the library and how it interacts with City of Canton government officials.

The board agreed to follow the interview outline prepared by Mrs. Duvendack.

At 5:55 PM the board unanimously voted to go into executive session to interview a candidate for the director position – Motion: Mr. Elson; Second; Mrs. Duvendack.

Following the executive session, at 7:00 PM the board unanimously voted to return to regular session and to adjourn. Motion: Mr. O'Brien; Second Mrs. Quinones.

*Michelle Quinones, Secretary*

*2-19-14*