

# **Parlin-Ingersoll Public Library Board of Trustees**

## **Minutes for January 15, 2014 Meeting**

### **A.) Call to Order:**

**Present:** Pat Carter, Chris Duvendack, Jim Elson, Ralph Froehling, Brad O'Brien, Michelle Quinones, Charlotte Van Sickle, and Keely Vollmar.

**Absent:** Kim Freiley

### **B.) Approval of Previous Month's Minutes:**

**Approved Motion:** Hearing no objections or corrections, the December minutes were approved as submitted. (Motion: Mr. Carter; Second: Mr. O'Brien)

### **C.) Public Comments**

There were no public comments

### **D. Communications**

#### **RAILS Annual Library Certification**

Mrs. Bunner submitted the Annual Library Certification information for membership in the RAILS system.

#### **Certificate of Status of Exempt Property**

Mrs. Bunner submitted the Certificates of Status of Exempt Property to the Fulton County Assessor's Office for property tax exemption on library-owned land. In addition names were given to the Fulton County Clerk for those staff and board members who will need to file Statements of Economic Interest in May.

#### **City of Canton Health Insurance Meeting**

Mrs. Bunner will attend a city health insurance meeting on January 16, 2014. Discussion will cover the increase on January 1, 2014 from Affordable Care Act fees and the renewal of the city plan in May. At this time Mrs. Luker was planning an increase in premiums of about 20%.

#### **Debit/Credit Card usage**

Mrs. Bunner has requested information from Illinois ePay regarding their program for public libraries using debit and credit cards. The library last visited this issue in 2011. It is time to revisit this issue as more and more patrons are not carrying cash. Mrs. Bunner will present additional cost information in the future.

#### **Trustee terms that expire in 2014**

Trustee terms will expire in 2014 for Mrs. Duvendack, Mr. Froehling, and Mrs. Van Sickle. All expressed the desire to remain on the library board. A letter will be sent to the mayor in the Spring requesting their reappointment.

## **Small Public Library Management Institute**

Mrs. Bunner shared a letter from the Illinois State Library about a week long institute in June for new library directors. While it is a low cost opportunity, the timing is not the best with the start of a new fiscal year, and attendance is required for the full week. She will notify the board if she does decide to attend.

## **Chamber of Commerce Annual Dinner**

The Canton Area Chamber of Commerce Annual Dinner will be held Monday, February 10, 2014 at 6:00 p.m. if anyone is interested in attending.

## **Director's Activities**

Mrs. Bunner attended the following activities: Rotary meetings; Chamber of Commerce Coffee.

## **E.) Director's Report**

### **1.) Consent Agenda**

**Approved Motion:** The board voted unanimously to approve the consent agenda for this month as presented in the monthly board packet (Motion: Mr. Carter; Second: Mrs. Quinones)

### **2.) J. P. Morgan Trust Update**

**Approved Motion:** The board voted unanimously to go into closed session per 5 ILCS 120/2c11 for reasons of possible impending litigation. (Motion: Mr. Elson; Second: Mrs. Van Sickle).

**Approved Motion:** The board voted unanimously to return to open session. (Motion: Mr. Elson; Second: Mr. O'Brien)

**Approved Motion:** The board voted unanimously to approve the engagement letter from attorney Charles Watkins of Guin, Stokes, and Evans, LLC dated January 6, 2014. (Motion: Mr. Froehling; Second Mr. Elson).

**Adjournment:** The meeting was adjourned at 4:40 p.m. (Motion: Mr. Froehling; Second: Mr. O'Brien)

***NEXT MEETING: The Board of Trustees will hold their next meeting Wednesday, February 19, 2014, at 4 p.m. at the Parlin-Ingersoll Public Library Board Room.***

Attest: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_