

Parlin-Ingersoll Public Library Board of Trustees

Minutes for March 19, 2014 Meeting

A.) Call to Order:

Present: Pat Carter, Chris Duvendack, Jim Elson, Ralph Froehling, Brad O'Brien, Michelle Quinones, and Keely Vollmar

Absent: Kim Freiley and Charlotte Van Sickle

B.) Approval of Previous Minutes:

Approved Motion: Hearing no objections or corrections, the February 2014 minutes were approved as submitted. (Motion: Mrs. Quinones; Second: Mr. O'Brien)

C.) Public Comments

There were no public comments

D. Communications

Statements of Economic Interest

Mrs. Bunner distributed Statements of Economic Interest to Board members. The County asks that the forms be completed and return together by May 1st. Some Board members had also received a statement from the City of Canton. The instructions stated if you have already filed a form for another entity to simply note that on the library form. Mrs. Bunner asked that forms be returned to her at the April board meeting so she can mail them all back to the County.

Geocaching

Steve Stremmel contacted Mrs. Bunner about placing a geocaching container at the library. These devices, which are placed outside the building, contain a logbook and other small items of interest. Individuals use GPS devices or compasses to search and track down containers. They then sign the logbook and comment on their travels on the geocaching.com website. Canton already has several at Big Creek Park, Lakeland Park, and other area businesses. Mr. Stremmel will provide the containers and any maintenance involved at no cost. Mrs. Bunner talked with Matt Murphy at the Park District. They have not had issues with them. She also contacted our insurance agent, Dennis Ludlum, who had not heard of any unusual problems with them either. Hearing no objections she will follow through with Mr. Stremmel.

Personnel

Heather Carey, who worked 25 hours per week, resigned to accept a job at Label Shopper. Vicki Beckner has been hired as her replacement. Vicki will start training on March 25th. Sarah Linder was hired to be a summer reading assistant, and Krista Smith will return as a summer reading assistant as well.

Open Meeting Act certificates

Mrs. Bunner has received all but one certificate and will follow through with the individual to see if they need additional assistance.

PLA Conference

Mrs. Bunner thanked the Board for the opportunity to attend the Public Library Association Conference in Indianapolis. She shared summaries of all the sessions she attended and noted some of the ideas gained from each.

Director's Activities

Mrs. Bunner attended the following activities: Directors' Lunch, Rotary meetings, and PLA conference.

E.) Director's Report

1.) Consent Agenda

Approved Motion: The board voted unanimously to approve the consent agenda for this month as presented in the monthly board packet (Motion: Mr. Carter; Second: Mr. O'Brien)

2.) FY15 budget draft

Mrs. Bunner presented spreadsheet drafts she prepared for the FY15 budget.

Approved Motion: The board voted unanimously to have the Finance Committee review these sometime after April 16, 2014, before bringing them to the full board for approval. (Motion: Mr. Elson; Second: Mr. Carter).

3.) Health Insurance Policy Update

After last month's meeting, Mrs. Bunner called City Attorney, Nancy Rabel, to share the Board's concerns regarding the possible requirement of the library to pay employee opt-out benefits in the health insurance plan. Ms. Rabel said she would take the issue under consideration and get back with Mrs. Bunner at a later date. No further city insurance meetings have been held regarding new benefit plans beginning May 1st.

3.) Insurance Policies expire in June 2014

Mrs. Bunner contacted four insurance companies to request quotes. Only the current provider and one other company expressed interest in providing quotes. Mrs. Bunner asked to receive quotes the first week in April so she can compile the information for the April 16, 2014 board meeting.

4.) J. P. Morgan Trust Update

Mr. Froehling reported on the final analysis provided by Mr. Watkins. While their methods and investment practices were not exemplary, he and Mr. McCann did not determine anything to be beyond reasonable practices. The board did not desire to pursue any further ongoing analysis. Mr. Froehling will request a final bill from Mr. Watkins. Discussion followed about possible legislative options to allow organizations to remove a trustee.

Adjournment: The meeting was adjourned at 4:30 p.m. (Motion: Mr. Froehling; Second: Mrs. Quinones)

***NEXT MEETING: The Board of Trustees will hold their next meeting
Wednesday, April 16, 2014, at 4 p.m. at the Parlin-Ingersoll Public Library
Board Room.***

Attest: _____
Secretary

Date: _____