

Parlin-Ingersoll Public Library Board of Trustees

Minutes for April 19, 2017 Meeting

A.) Call to Order:

Present: Pat Carter, Chris Duvendack, Kim Freiley, Trig Meade, Brad O'Brien, Charlotte Van Sickle, Keely Vollmar

Absent: Ralph Froehling, Michelle Quinones

B.) Approval of Previous Minutes:

Approved Motion: Hearing no objections or corrections, the March 15, 2017 minutes were approved. (Motion: Mrs. Van Sickle; Second: Mr. Carter).

C.) Public Comments

Eric Duffield expressed his interest in serving on the library board in the future.

D.) Communications

Statements of Economic Interest

Mrs. Bunner collected the Statements of Economic Interest and will mail them together to the Fulton County Clerk.

FY17 Per Capita Grant

Mrs. Bunner received a letter from Secretary of State Jesse White awarding the library \$11,416.77 for the Per Capita Grant. The letter did note that due to the State budget impasse, monies may be significantly delayed.

Quarterly Charles D. Ingersoll Trust Meeting

There will be a meeting of the beneficiaries of the Charles D. Ingersoll Trust on Wednesday, April 26, 2017, at 2:00 p.m. in the MidAmerica National Bank Board Room.

Letter of appointments sent to the Mayor

Mrs. Bunner sent a letter to Mayor Fritz and Mayor-elect Kent McDowell with the names of the library board recommended trustees of Chris Duvendack, Cathy Ludlum, and Jana Emmons. Mrs. Bunner will notify the proposed trustees when the appointment appears on the City Council agenda. New trustees should take office at the May 17th meeting.

Atlantic magazine about library usage

Mrs. Bunner shared an article about data correlating library funding with library usage.

Director's Activities in March

Director activities in March: City Insurance Committee Meetings, Rural Director's Meeting in Williamsfield, Chamber of Commerce Coffee, Rotary Recognition at Canton Union District 66 Board Meeting, Rotary Fun Weekend, Rotary Board Meeting, Rotary Luncheons

E.) Director's Report

1.) Consent Agenda

Approved Motion: The board voted unanimously to approve the consent agenda for March. (Motion: Mr. O'Brien; Second: Mr. Carter).

2.) Elson Memorial Update

Mrs. Bunner provided an update on the Elson Memorial. The statues have arrived. Jerime Gendron came by the library last Saturday. He noted Ameren should be by soon to mark the power lines and the marked area will be dug. Kemper Construction will do the concrete work next followed by Jerime Gendron doing the paver work. Mr. Gendron said he would bring about 15-20 paver stones of each color for Nancy Elson to see before selecting a final color and layout design. He hopes the project will be completed by June 1st.

3.) Reference Survey March 2017

Mrs. Bunner presented the annual reference survey. The number of questions remains fairly low but the staff completion rate was 100%.

4.) FY18 Budget Draft and Update on City of Canton Health Insurance

Mrs. Bunner presented a revised budget based on some recommended line reductions and adjustments to the health insurance premium costs. Pat Carter noted after the performance evaluation of the Director, the Board had decided to give Mrs. Bunner a 4% raise. Mrs. Bunner will be meeting with Country Financial Insurance representatives about the May 2017 costs and may need to make adjustments for FY18 costs. Further discussion ensued on various items. Mrs. Bunner will bring another draft with the above changes for final approval at the May meeting.

Adjournment: The meeting was adjourned at 4:55 p.m.

NEXT MEETING: *The Board of Trustees will hold their next regular meeting Wednesday, May 17, 2017, at 4 p.m. at the Parlin-Ingersoll Public Library Board Room.*

Attest: _____
Secretary

Date: _____