

**Parlin-Ingersoll Public Library
Board of Trustees**

Agenda: November 28, 2018

A.) Call to Order: 4 p.m.: Brad O'Brien, President

B.) *October 17, 2018 Minutes

***October 24, 2018 Special Meeting #1 Minutes**

***October 24, 2018 Special Meeting #2 Minutes**

C.) Public Comments

D.) Communications

- Debbie Massey resignation effective Nov. 30, 2018
- Parking Lot Update
- Illinois ePay Credit/Debit Card Compliance and Guidelines
- Director activities in October: Meetings with Bill Phillips on Parking Lot Repairs, Find More Illinois Demonstration, ILA Conference, Ingersoll Trust Meeting, Chamber of Commerce Coffee, Rotary Board Meeting, Rotary Luncheons

E.) Agenda Items

1.) *Consent Agenda for October 2018: Action Item

2.) Ameren Lighting Incentives: Discussion and Possible Action Item

3.) Charles D. Ingersoll Trust Investment Policy Statement, October 19, 2018: Action Item

4.) *Personnel Policy: Action Item

5.) *Per Capita Grant FY18: Action Item

6.) *Review of Closed Session Oct. 17, 2016: Action Item

7.) Christmas Bonuses: Action Item

8.) Phone System Update: Discussion and Possible Action Item

9.) Money Market Money Transfer: Action Item

10.) *Checked Out and Unreturned Items FY2018: Discussion

11.) *Approval of Meeting Dates for 2019: Action Item

F.) Adjournment

Consent Agenda:

- *Monthly Circulation and Activity Reports
- *Monthly Income and Expenditure Statements
- *Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)

*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.

Posted: