

**Parlin-Ingersoll Public Library  
Board of Trustees**

Agenda: September 18, 2019

**A.) Call to Order: 4 p.m.: Trygve Meade, Vice-President**

**B.) \*August 21, 2019 Minutes**

**C.) Public Comments**

**D.) Communications**

- Tiffany Kaufmann, New Youth Services Librarian
- Library 125<sup>th</sup> Anniversary celebration on Sept. 5, 2019
- Director activities in August: Chamber of Commerce Coffee, Rotary Board Meeting, Rotary Luncheons

**E.) Agenda Items**

- 1.) **\*Consent Agenda for August 2019:** Action Item
- 2.) **Updates to Personnel Policy and Drug and Alcohol-Free Library Policy:** Action Item
- 3.) **Audit FY19 Update:** Action Item
- 4.) **Per Capita Grant FY20 Requirements:** Discussion and Review
- 5.) **Presentation on Library Taxation by Phil Lenzini at 5:00 p.m.**

**F.) Adjournment**

*Consent Agenda:*

- **\*Monthly Circulation and Activity Reports**
- **\*Monthly Income and Expenditure Statements**
- **\*Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)**

\*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.

Posted: