

# Parlin-Ingersoll Public Library

## Board of Trustees

Agenda: March 18, 2020

A.) Call to Order: 4 p.m.: Trygve Meade, President

B.) \*February 19, 2020 Minutes

C.) Public Comments

D.) Communications

- Signature cards for checking account
- Statements of Economic Interest update
- Director activities in February: Rotary Reads Book Distribution at Lincoln School, Complete Count Census 2020 Meetings, Library Director's Lunch, Rotary Board Meeting, Rotary Luncheons

E.) Agenda Items

- 1.) \*Consent Agenda for February 2020: Action Item
- 2.) \*Letter to the City of Canton Notifying the Municipality of the Levy Request: Action Item
- 3.) \*Press Release for the Media for the April 7, 2020 City Council Meeting: Action Item
- 4.) Follow-up about USDA Community Facilities Fund Grants: Discussion and Possible Action Item
- 5.) Instagram Library Page: Discussion and Possible Action Item
- 6.) \*Social Networking Policy Update: Discussion and Possible Action Item
- 7.) \*Photography and Video Policy: Discussion and Possible Action Item
- 8.) \*Update of Personnel Policy related to Social Media Use: Discussion and Possible Action Item
- 9.) Sexual Harassment Policy and Resolution: Discussion
- 10.) \*Pandemic Safety in Disaster Recovery Plan: Discussion and Possible Action Item
- 11.) Future Board Candidates: Discussion and Possible Action Item

F.) Adjournment

*Consent Agenda:*

- \*Monthly Circulation and Activity Reports
- \*Monthly Income and Expenditure Statements
- \*Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)

\*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.

Posted: