

**Parlin-Ingersoll Public Library
Board of Trustees**

Agenda: January 20, 2021—4:00 p.m.

Parlin-Ingersoll Public Library—Program Room and via Zoom

Due to the COVID-19 pandemic and in order to protect our community from its transmission, the Library Board will be holding this meeting in-person as well as virtually using Zoom. Members of the public may submit public comments in-person, via e-mail, or listen via phone as noted below:

Written public comments can be submitted to Director Kim Bunner at:

parlin@parliningersoll.org

The public is invited to join using the link below or to phone in using the phone number listed below:

Join Zoom Meeting

<https://us02web.zoom.us/j/84991510790?pwd=OW1FUWhFRkFCd3U0bnhPUzIrMFVLDz09>

Meeting ID: 849 9151 0790

Passcode: 334814

One tap mobile

+13126266799,,84991510790#,,, *334814# US (Chicago)

+13017158592,,84991510790#,,, *334814# US (Washington D.C)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Washington D.C)

+1 929 205 6099 US (New York)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 849 9151 0790

Passcode: 334814

AGENDA

A.) Call to Order: 4 p.m.: Trygve Meade, President

B.) *November 18, 2020 Minutes

C.) Public Comments

D.) Communications

Posted: 1-15-2021

- RAILS certification submission
- Charles D. Ingersoll Trust value on Dec. 31, 2020 is \$28,706.113.34
- Resignation of Jacqueline Curry
- Forms for property tax exemptions mailed
- Statements of Economic Interest list sent to the County
- eRate applications in process
- Update on Re-upholstered Chairs
- Possible delays in financial reports due to change in Illinois National Bank (ePay) statement scheduling
- Director activities in November and December: All virtual meetings: City Council Finance Committee Meeting on Tax Levy on 11/2; City Council Meeting on 11/17; Director's Lunch; City Council meetings on 12/1 and 12/15; Truth-in-Taxation hearing on 12/15; Rotary Board Meetings, Rotary Regular Meetings; and non-Virtual Rotary Fruit Sales Work on 12/11 and 12/12

E.) Agenda Items

- 1.) ***Consent Agenda for November 2020:** Action Item
***Consent Agenda for December 2020:** Action Item
- 2.) **Update to Board By-Laws:** Discussion and Action Item
- 3.) **Update Appendix C of Circulation Loan Policies:** Action Item
- 4.) **Comparative Salary Information:** Discussion and Action Item
- 5.) **Library's Tax Levy Request to the City:** Discussion
- 6.) **Update on East Side Entrance Sidewalk Bids and Sump Pump Replacement:**
Discussion
- 7.) **COVID-19 Mitigation and the Library:** Discussion and Possible Action Item
- 8.) **Per Capita Grant Requirements:** Discussion and Possible Action Item
- 9.) **Preliminary FY22 Budget:** Discussion and Possible Action Item
- 10.) **Semi-Annual Review of Closed Session Minutes:** Discussion
- 11.) **Possible Trustee Candidates:** Discussion and Possible Action Item

F.) Adjournment

***Consent Agenda: Monthly Circulation and Activity Reports, Monthly Income and Expenditure Statements, Monthly MidAmerica Library Reserves Trust report and General Ledger**