

**Parlin-Ingersoll Public Library  
Board of Trustees**

Agenda: May 19, 2021—4:00 p.m.—Meetings 1 and 2  
Library Program Room

Due to the library closure from the COVID-19 pandemic and in order to protect our community from its transmission, the Library Board will be holding this meeting virtually using ZOOM. Members of the public may submit public comments via e-mail or listen via phone as noted below:

Written public comments can be submitted to Director Kim Bunner at:  
[parlin@parliningersoll.org](mailto:parlin@parliningersoll.org)

The public is invited to join using the link below or to phone in using the phone number listed below:

Topic: Library Board Meetings, May 19, 2021, at 4:00 p.m.  
Time: May 19, 2021 04:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88962389183?pwd=N2dadU1qaENGanlUL3B5UGQ5cFYrUT09>

Meeting ID: 889 6238 9183

Passcode: 925205

One tap mobile

+13126266799,,88962389183#,,,,\*925205# US (Chicago)

+19292056099,,88962389183#,,,,\*925205# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 889 6238 9183

Passcode: 925205

**AGENDA—Meeting #1**

**A.) Call to Order: 4 p.m.: Trygve Meade, President**

**B.) \*April 21, 2021 Minutes**

**\*April 28, 2021 Special Meeting Minutes**

**C.) Public Comments**

**D.) Communications**

Posted: 5-14-2021

- COVID-19 updates
- City of Canton Equalized Assessed Valuation (EAV)
- Director activities in April: Virtual Rural Directors Meeting, Virtual Rotary Board Meeting, Virtual Rotary Meetings, Virtual Rotary District Assembly

#### **E.) Agenda Items**

- 1.) **\*Consent Agenda for April 2021:** Action Item
- 2.) **Town and Country Insurance Renewal:** Action Item
- 3.) **\*Library Annual Report:** Action Item
- 4.) **\*Illinois Public Library Annual Report:** Action Item
- 5.) **\*Disaster Response Policy:** Action Item
- 6.) **Final Approval of Trustee Appointments:** Action Item
- 7.) **City Establishes Library Levy Fund:** Discussion and Possible Action Item
- 8.) **Recommendation to fill Trustee Vacancy:** Action Item
- 9.) **MidAmerica National Bank Time Capsule Request:** Action Item

#### **F.) Adjournment**

##### *Consent Agenda:*

- \*Monthly Circulation and Activity Reports
- \*Monthly Income and Expenditure Statements
- \*Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)

\*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.

### **AGENDA—Meeting #2**

**A.) Call to Order: 4 p.m.: Trygve Meade, President**

**B.) Public Comments**

**C.) Agenda Items**

- 1.) **Appointment of Library Officers for FY22:** Action Item
- 2.) **\*Freedom of Information Act Policy:** Action Item

**D.) Adjournment**