

**Parlin-Ingersoll Public Library**  
**Board of Trustees—Special Meeting**  
*Agenda: November 17, 2021—4:00 p.m.*  
Parlin-Ingersoll Public Library—Program Room

**A.) Call to Order: 4 p.m.: Trygve Meade, President**

**B.) \*October 26, 2021 Minutes**

**C.) Public Comments**

**D.) Communications**

- Confirmation of trustee appointments
- Updates on removal of dead/ailing shrubs
- City Levy meetings
- Director activities in October: Rotary Board Meeting, Rotary Regular Meetings

**E.) Agenda Items**

- 1.) **\*Consent Agenda for October 2021:** Action Item
- 2.) **COVID-19 Updates:** Discussion and Possible Action Item
- 3.) **Personnel Policy:** Discussion and Action Item
- 4.) **Christmas Bonuses:** Action Item
- 5.) **Meeting Schedule 2022:** Action Item
- 6.) **Annual List of Items Checked Out and Not Returned:** Discussion
- 7.) **Landscaping Review:** Discussion and Possible Action Item

**F.) Adjournment**

**\*Consent Agenda: Monthly Circulation and Activity Reports, Monthly Income and Expenditure Statements, Monthly MidAmerica Library Reserves Trust report and General Ledger**

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