

**Parlin-Ingersoll Public Library
Board of Trustees**

Agenda: May 18, 2022—4:00 p.m.—Meetings 1 and 2
Library Program Room

AGENDA—Meeting #1

A.) Call to Order: 4 p.m.: Trygve Meade, President

B.) *April 20, 2022 Minutes

***April 27, 2022 Special Meeting Minutes**

C.) Public Comments

D.) Communications

- New hires: Grace Owens and Marin Hilton
- Library Landscaping Project
- Certificates of Open Meetings Act Training
- Updated Contacts list for the Disaster Response Plan
- Director activities in April: City of Canton Insurance Meeting, Staff Fire Safety Training, Rotary Board Meeting, Rotary Meetings

E.) Agenda Items

1.) *Consent Agenda for April 2022: Action Item

2.) COVID-19 Updates: Discussion and Possible Action Item

3.) Final Approval of Trustee Appointments: Action Item

4.) *Library Annual Report: Action Item

5.) *Illinois Public Library Annual Report: Action Item

6.) New Director Search: Discussion and Possible Action Item

F.) Adjournment

Consent Agenda:

- ***Monthly Circulation and Activity Reports**
- ***Monthly Income and Expenditure Statements**
- ***Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)**

*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.

Posted: 5-13-2022

AGENDA—Meeting #2

A.) Call to Order: 4 p.m.: Trygve Meade, President

B.) Public Comments

C.) Agenda Items

1.) Appointment of Library Officers for FY23: Action Item

2.) *Freedom of Information Act Policy FY23: Action Item

D.) Adjournment