

**Parlin-Ingersoll Public Library  
Board of Trustees**

*Agenda: July 20, 2022—4:00 p.m.  
Library Program Room*

**AGENDA**

**A.) Call to Order: 4 p.m.: Trygve Meade, President**

**B.) \*June 15, 2022 Minutes**

**\*June 15, 2022 Minutes—Special meeting**

**C.) Public Comments**

**D.) Communications**

- Second tax settlement sheet received (\$108,420.48)
- Per Capita Grant FY22: Awarded \$19,531.95
- Updated Circulation Policy and non-resident letter
- RAILS City Library Directors Networking Group
- Collection Policy Guidelines to be reviewed at August 23, 2022 meeting
- Certificates of Open Meetings Act Training
- Director activities in June: Rotary Board Meeting, Rotary Meetings

**E.) Agenda Items**

**1.) \*Consent Agenda for June 2022: Action Item**

**2.) COVID-19 Updates: Discussion and Possible Action Item**

**3.) Charles D. Ingersoll Trust: Discussion**

**4.) Transfer of Monies at MidAmerica National Bank: Discussion and Possible Action Item**

**5.) Memo of Employment for Deputy Director/Director Jessica Sparenberg: Discussion and Action Item**

**6.) Staffing Updates: Discussion and Possible Action Item**

**7.) Building Repair Updates: Discussion and Possible Action Item**

**8.) Review of Closed Session Minutes: Discussion and Possible Action Item**

**9.) Landscaping Update and Donation: Discussion and Possible Action Item**

**10.) Serving Our Public 4.0 Review Chapters 1-4: Discussion**

**11.) Reminder: Charles D. Ingersoll Trust Meeting July 27, 2022 at 1:30 p.m. at MidAmerica National Bank**

**12.) Reminder: August Meeting will be on Tuesday, August 23, 2022**

## **F.) Adjournment**

### ***Consent Agenda:***

- **\*Monthly Circulation and Activity Reports**
- **\*Monthly Income and Expenditure Statements**
- **\*Monthly MidAmerica Trust report and General Ledger (Finance Committee Only)**

\*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.