

**Parlin-Ingersoll Public Library
Board of Trustees**

Agenda: August 23, 2022—4:00 p.m.----Library Program Room

AGENDA

A.) Call to Order: 4 p.m.: Trygve Meade, President

B.) *July 20, 2022 Minutes

***July 27, 2022 Minutes—Special meeting**

C.) Public Comments

D.) Communications

- Third tax settlement sheet received (\$5,052.49)
- Elson Trust (\$1,371.46)
- Certificates of Open Meetings Act Training
- Director activities in July: Visit from Monica Harris of RAILS on July 21st, Ingersoll Trust Quarterly Meeting on July 27th, Rotary Board Meeting, Rotary Meetings

E.) Agenda Items

1.) *Consent Agenda for July 2022: Action Item

2.) COVID-19 Updates: Discussion and Possible Action Item

3.) Staffing Updates: Discussion

4.) Building Repair Updates: Discussion and Possible Action Item

5.) Landscaping and Library Donation: Discussion and Possible Action Item

6.) Stone Washing Quotes: Discussion and Action Item

7.) Landscaping Update: Discussion and Possible Action Item

8.) Collection Management Policy and Guidelines: Action Item

9.) Reference Policy: Action Item

10.) Serving Our Public 4.0 Review Chapters 5-9: Discussion

11.) Annual Walk-Through of the Library: Discussion and Possible Action Item

F.) Adjournment

Consent Agenda:

- *Monthly Circulation and Activity Reports
- *Monthly Income and Expenditure Statements
- *Monthly MidAmerica Trust report and General Ledger

*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.

Posted: 8-19-2022