

**Parlin-Ingersoll Public Library
Board of Trustees**

Agenda: September 21, 2022—4:00 p.m.---Library Program Room

AGENDA

A.) Call to Order: 4 p.m.: Trygve Meade, President

B.) *August 23, 2022 Minutes

C.) Public Comments

D.) Communications

- Tax settlement #3 (\$5,052.49) and #4 (\$17,274.43)
- New hires: Elizabeth Martindale, Youth Services; Holden Kellogg, Maintenance
- Friendship Festival Parade
- Gendron Landscaping scheduled for March/April 2023
- RAILS City Library Group
- Director activities in August: Rotary Board Meeting, Rotary Meetings

E.) Agenda Items

1.) *Consent Agenda for August 2022: Action Item

2.) COVID-19 Updates: Discussion and Possible Action Item

3.) Landscaping and Library Donation: Discussion and Possible Action Item

4.) Annual Walk-Through of the Library: Discussion and Possible Action Item

5.) Audit: Discussion and Possible Action Item

6.) Serving Our Public 4.0 Review Chapters 10-13: Discussion

7.) Review of Strategic Plan for FY2020-2024: Discussion

8.) Per Capita Grant Application: Discussion and Possible Action Item

9.) New Director Transition: Discussion and Possible Action Item

10.) Annual Review of Library Director: Discussion and Possible Action Item

F.) Adjournment

Consent Agenda:

- *Monthly Circulation and Activity Reports
- *Monthly Income and Expenditure Statements
- *Monthly MidAmerica Trust report and General Ledger

*Denotes documents enclosed in board packet. Unless otherwise stated, enclosures go to all Board members.

Posted: 9-16-2022