

**Parlin-Ingersoll Public Library
Board of Trustees**

Agenda: November 16, 2022—4:00 p.m.----Library Program Room

AGENDA

A.) Call to Order: 4 p.m.: Trygve Meade, President

**B.) October 25, 2022 Minutes
October 26, 2022 Special Meeting Minutes**

C.) Public Comments

D.) Communications

- Tax settlement
- Updated contacts for Disaster Response Policy
- Maintenance update
- Director activities in October: Rotary Board Meeting, Rotary Meetings

E.) Agenda Items

- 1.) ***Consent Agenda for October 2022:** Action Item
- 2.) **COVID-19 Updates:** Discussion and Possible Action Item
- 3.) **Christmas Bonuses:** Action Item
- 4.) **Freedom of Information Act Policy and Organization Chart Revision:** Action Item
- 5.) **Succession Plan Policy Update:** Action Item
- 6.) **Meeting Schedule for 2023:** Action Item
- 7.) **Winsor/Downey Donation Letter and Board Response:** Discussion & Possible Action Item

F.) Adjournment

Consent Agenda:

- ***Monthly Circulation and Activity Reports**
- ***Monthly Income and Expenditure Statements**
- ***Monthly MidAmerica Trust report and General Ledger**