

**Parlin-Ingersoll Public Library
Board of Trustees**

Agenda: June 21, 2023—4:00 p.m.---Library Program Room

AGENDA

A.) Call to Order: 4 p.m.: Trygve Meade, President

B.) May 17th, 2023 Minutes

C.) Public Comments

D.) Communications

- Resignation of Holden Kellogg
- First tax settlement sheet received (\$40,382.92)
- Winsor-Downey Day update
- Director activities in May: Rotary Meetings, Rural Director's Meeting, RAILS City Director's Meeting, Rural Initiatives Grant Meeting, Meetings with PIPCO & Graham & Hyde

E.) Agenda Items

- 1.) ***Consent Agenda for May 2023: Action Item**
- 2.) **COVID-19 Updates: Discussion**
- 3.) **Ken Etcheson Memorial Tree: Discussion and Possible Action Item**
- 4.) **Trustee Reappointments: Discussion**
- 5.) **Addition of Lock Box or Library Key Dist. for HVAC FY24 project: Discussion and Action Item**
- 6.) ***Annual Library Report: Action Item**
- 7.) ***Illinois Public Library Annual Report: Action Item**
- 8.) **Code of Conduct Policy: Action Item**

F.) Adjournment

Consent Agenda:

- ***Monthly Circulation and Activity Reports**
- ***Monthly Income and Expenditure Statements**
- ***Monthly MidAmerica Trust report and General Ledger**

AGENDA—Meeting #2

A.) Call to Order: 4 p.m.: Trygve Meade, President

B.) Public Comments

C.) Agenda Items

1.) Appointment of Library Officers for FY24: *Action Item*

2.) *Freedom of Information Act Policy FY24: *Action Item*

D.) Adjournment