

Parlin-Ingersoll Public Library Board of Trustees
Minutes for January 15, 2025—4:00 p.m.

A.) Call to Order

Present: Kevin Meade, Rhonda Vogel, Kim Freiley, Cathy Ludlum, Jana Emmons, Andrea Barbknecht, Nate Jackson, Carol Davis, Sue Freiley

Absent: None

B.) Approval of Previous Minutes:

Approved Motion: Hearing no objections or corrections, the November 20, 2024 minutes were approved by unanimous vote. (Motion: S. Freiley; Second: J. Emmons).

C.) Public Comments

There were no public comments.

D.) Communications

Charles D. Ingersoll Trust

Jessica Sparenberg reported the Charles D. Ingersoll Trust total market value on December 31, 2024 was \$27,651,973.90. She also reported that the next Charles D. Ingersoll Trust quarterly meeting would take place on January 22nd, 2025 at 1:30 p.m.

Statement of Economic Interest List

Jessica Sparenberg submitted the names of trustees and staff who will need to be sent Statements of Economic Interest from the Fulton County Clerk's office. Sometimes forms are sent directly to the individual and sometimes they are sent in bulk to the library. Jessica Sparenberg will continue to monitor the receipt of forms. Completed forms will need to be returned to the Fulton County Clerk's office by May 15th.

Annual Property Tax Exemption Form

Jessica Sparenberg has filed the annual forms for property tax exemptions with the Fulton County Assessors' office.

Annual RAILS Certification

Jessica Sparenberg has completed and submitted the RAILS certification for 2025. This is required in order to be eligible for state grants.

eRate Application

Jessica Sparenberg is in the process of submitting the forms for eRate. The Library will be continuing a 3-year contract with MidCentury Communications for our fiber internet connection, and is continuing to take bids for our cable internet connection. The Library is eligible for an 80% reimbursement on these services if our application is accepted. The total reimbursement could be over \$3,000.

Website Launch

Jessica Sparenberg shared that employees had received training in how to operate the new Website, slated to launch shortly. During this process, Weblinx observed areas needing correction, which minorly delayed the launch. Upon completion of corrections, a launch date would be set.

Director's Activities in November and December 2024

Director activities in November and December: Rural Director's Group, City Director's Luncheons, City of Canton Levy Meetings, Rotary Meetings, ILA Advocacy Committee, Long Term Recovery Group meetings, ILA Legislative Meetup.

E.) Director's Report

1.) Consent Agenda for November & December 2024

Approved Motion: The board voted unanimously to approve the consent agendas for November & December 2024 (Motion: C. Ludlum; Second: R. Vogel).

2.) Long Term Recovery Group

The library was approached by representatives of FEMA, who had been visiting area agencies and organizations in an effort to form a Long-Term Recovery Group for Fulton County. This group would serve as an intermediary connection to federal resources, and connective unit of local area organizations to assist residents with obtaining assistance with filing for FEMA resources and local resources following natural disasters. The library is hosting meetings, which occur on the second Monday of every month. Meetings may take place at other area organizations, but agendas and minutes will be posted at the library.

3.) City Levy Meetings

City council approved their 2024 levy payable in Summer of 2025 (FY26). The levy was based on an estimated rate setting EAV (Equalized Assessed Valuation) of \$133,390,234.00.

The library approved amounts are:

Corporate: 194,150 (.15%)

IMRF: 33,365

Audit: 5,750

Tort-Liability: 27,100

Social Security: 27,980

Total: 288,345

4.) Director's Evaluation

The Board was given the instrument required to conduct the annual Director's Evaluation for 2024. The Director's Evaluation will take place at the February meeting during Closed Session per the Open Meetings Act (5 ILCS 120/2.01).

Adjournment: The meeting was adjourned at 4:25 p.m.
(Motion: N. Jackson; Second: K. Freiley)

Attest: _____
Secretary

Date: _____