

Fulton County Long Term Recovery Group

Minutes for March 10, 2025—10:00 a.m.

A.) Call to Order

Present (Physically): Will Ferguson (Temple Baptist Church); Jessica Sparenberg (Parlin-Ingersoll Public Library); Richard Proffer (U of I Extension Office); Aaron Steinberg (IEMA)

Present (Virtually): Chris Helle (Emergency Services Disaster Agency); Matthew Raymond (IEMA); Micah Garnett (Trinity Lutheran Church of Canton); Sarah Nottle (Salvation Army 360); Tiffany Boehler (IEMA)

B.) Approval of Meeting Minutes

Approved Motion: Hearing no objections, the February 10th, 2025, meeting minutes were approved by unanimous vote. (Motion: J. Sparenberg; Second: S. Nottle).

C.) Public Comments

D.) Communications

Group members discussed the Community Actions Active in Disaster (COAD) manual provided to members by Richard Proffer and availability of ICS training via a link emailed to Jessica Sparenberg. Several opportunities for training in person were introduced, including: FEMA Recovery of Disasters Roles training, taking place from March 25, 2025 to March 28, 2025, a Stormchaser class offered at the Fulton County Health Department on April 17, at 6:30 p.m., free to the public, and several trainings to take place at Temple Baptist Church covering various subjects regarding disaster recovery on March 22, 2025, for a cost of \$25 per participant. Jessica said she would redistribute information regarding these trainings and information materials to group member via email upon conclusion of the meeting.

E.) Agenda Items

1.) Formation of Mission Statement

Group members heard Richard Proffer discuss Mission Statements he had seen at other Long Term Recovery Groups. He shared that he could procure a template for group members to review at the April meeting and tailor to meet the goals of the Fulton County Long Term Recovery Group. This template will be provided via email to members before the meeting and paper copies made available for in-person, and a PDF provided for virtual attendees.

2.) Formation of By-Laws

Group members discussed the formation of By-Laws for the Fulton County Long Term Recovery Group. While By-Laws and a mission statement are not required for the group

formation, all members agreed that a Mission Statement and By-Laws were important for the public to be able to observe, and to provide a standard by which the group operates in service to the community.

Matthew Raymond shared that he had templates for By-Laws which could be shared with group members at the April meeting to tailor to the FCLTRG's particular needs and goals.

3.) Reviewing Local Resources

Prior to the meeting, Gaylor Blodgett provided a document to all members highlighting the county's various townships and agencies, and suggested group members fill in contact information for any category they were able. She shared that she thought this might give the group more contact information than she could find on her own, with group members agreeing. Jessica Sparenberg said that she would share this document with all group members following the meeting.

4.) Next Steps in Group Formation

Group members discussed several steps needed to continue in forming the FCLTRG. These include:

- Reaching out to fraternal and social organizations such as the Morning Star Masonic Lodge, the Rotary and Kiwanis Clubs, and the Canton Elks Lodge to inquire about possible collaboration with the FCLTRG.

- Continuing the discussion of ways the FCLTRG might receive monetary donations for disaster relief.

- Forming By-laws and Mission Statement for the FCLTRG (templates to be provided by Richard Proffer, and Matthew Raymond).

- Obtaining and reviewing current strategies and procedures in place to address natural disasters (to be provided by Chris Helle).

- Compiling a list of area resources.

- Obtaining online training modules for group members to view as the formation of the group progresses, to include Incident Command System training, and other pertinent modules.

Adjournment: The meeting adjourned at 10:30 a.m.

Attest: _____
Secretary

Date: _____

The next meeting is scheduled for April 14th, 2025 at 10:00 a.m. at the Parlin-Ingersoll Public Library Board Room & Virtually via Microsoft Teams.